

Minutes
IEEE Region 2 Meeting
Webex
5 Feb 2019 6:00-7:30PM

1. Opening Remarks & Introductions- Wolfram Bettermann, R2 Director, called the meeting to order at 6:05PM. He introduced himself and outlined the purpose of the meeting was to pass a preliminary operating budget so that activities within the region can commence and be funded.
2. Felicia Harlow, R2 Secretary conducted roll call to determine whether we had a quorum to proceed with a meeting. With 15 of 20 sections having a representative present, the 50% requirement was met
3. Wolfram then made a statement regarding the status of R2 finances including explaining that the account balance was lower than it had been in 10 years and accounted for the reasons for the losses over the past year, some of which were not properly accounted for because the R2 meeting hotel costs were paid by MCE and not reimbursed by the region before the end of 2018. He then passed the presentation to Phil Gonski, R2 Treasurer,
4. Phil proceeded line by line through the proposed budget, after which a motion was made to approve the meeting agenda. This motion passed.
5. A motion was made and seconded to approve the budget and then discussion was opened.
6. Budget Discussion included the following topics:
 - a. Where was ROMP? It was explained that this line was discontinued due to little use over past 2 years.
 - b. Sections Congress set aside was questioned since it had not been done last year and the proposed budget was showing a deficit. It was explained by ExCom members that this was traditionally done by past directors to help save for that large expense even though past director chose not to do so.
 - c. A question was asked about how can we compare side by side costs between 2018 and 2019. It was explained that the budget of 2018 had many expenses for the same committee spread out amongst different headings (e.g., committee costs for WIE were among many lines) and to go back to transparency, we combined those lines back to single lines so it was clear how much was going to any single initiative.
 - d. SAC coordinator asked about previous vote at Sections Congress R2 meeting to return 100% of surplus to SAC line in future years (including any R2 donation such as the \$10k given in 2018). It was explained that this vote would have required a modification of R2 bylaws so it was invalid

since the bylaws require a 20-day notice to all committee of upcoming vote on anything that would require an amendment of them. Thus, the only valid vote at that meeting was the \$10k donation to the SAC. With the R2 budget prep this was treated as additional seed money and the committee considered \$10k a good amount for 2019 seed money in addition to the other budget amounts devoted to Student Activities.

- e. Employment & Career Activities coordinator explained she missed the call for budget line items was told she could provide a request at the May meeting. Don Herres said he would assist her in other avenues to obtain funding for her activities until then.
7. With no more questions, the vote was taken by asking if anyone had an objection to passing the budget as presented. With no objections, the budget passed.
8. Felicia provided info about the upcoming Region 2 meeting invite to go out soon. Wolfram explained that the high costs of hotel rooms at Hershey Lodge made it imperative for people to register by the hotel cutoff.
9. Wolfram thanked the committee and asked for a motion to adjourn, which was seconded and passed
10. Meeting adjourned at 7:10PM