Secretary Report

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Secretary Report

Agenda

- Meeting Logistics
- Committee Appointments
- Minutes Approval
Meeting Logistics

- **Expense Reports**
  - Who submits to R2
  - Deadline to submit
    - 30 days after meeting
  - Hotel Charges – Room tax and parking on master bill (for all)
    - Billing problems???
    - e-mail d.herres@ieee.org
  - Incidentals paid by individuals
  - Late checkout (1PM) approved for group
  - **CHECKOUT IS NOON**
- Presentations
  - On Google drive to follow along
  - Also Downloaded to presentation laptop desktop “IEEE Region 2 Meeting” folder
Committee Appointments

- **Secretary**: Emilio M. Salgueiro
- **Treasurer**: Tony Ivanov
- **Area Chairs**
  - Central: Jim Beck
  - East: Philip Gonski
  - South: Robert Rencewicz
  - West: Chang Liu
- **Awards and Recognition**: Pamela Jones
- **Conference Coordinator**: Murty Polavarapu
- **Continuing Education**: Doug Tipton
Committee Appointments

- Educational Activities: Pamela Jones
- Employment & Career Activities: Anna Romaniuk
  Activities Coordinator
- Young Professionals: Jeff Ecker
- Industry Relations: Joe Cioletti
- Information Management Coordinator: Navjot Sandhu
- Life Member Regional Coordinator: Marc T. Apter
- Membership Development Coordinator: Parviz Famouri
Committee Appointments

- Ad-Hoc Membership Coordinator: Bob Brooks
- Nominations & Appointments Committee: Timothy Kurzweg
- Parliamentarian: Marc T. Apter
- IEEE-USA K-12 STEM Literacy Representative: Jeff Friedhoffer
- Professional Activities PACE Coordinator: Joseph A. Kalasky
- Region Vitality Coordinator: Ralph Sprang
- Region Chapter Coordinator: Ralph Sprang
Committee Appointments

- Regional Student Representative: Jacob Culleny
- SAMIEE Coordinator: Navjot Sandhu
- S-PAC Coordinator: Sundi Myint
- Student Activities: Drew Lowery
- Technical Policy Issues Coordinator: Barry Tilton
- Webmaster: Navjot Sandhu
- Women In Engineering Coordinator: Vicky Drury
April 2017 Meeting Minutes Approval

- IEEE Region 2 Spring 2017 Meeting Minutes with links to presentations